

# Jefferson County Emergency Medical Services Program

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## Field Preceptor Selection Procedure

### BACKGROUND

Field (clinical) preceptors are selected by their agency leadership based on willingness to serve, clinical competence, effective communication skills, self-confidence, and proven leadership within the agency. Jefferson County EMS (JCEMS) expects agency leadership to choose EMS providers with at least two (2) years of experience, and those who would provide a positive and engaging environment for EMS students under their supervision.

Field preceptors must be a currently certified EMT, AEMT, or Paramedic and may only precept EMS students, up to their level of certification, at the agency they were approved. An EMS provider may carry out the preceptor role at more than one agency, so long as they have been approved at each agency.

### PROCEDURE

1. A designated agency representative (i.e. DO, President, Chief) shall send JCEMS the name, level of care, and EMT # of the proposed preceptor(s) on agency letterhead
2. JCEMS staff will verify the preceptor(s) is an active NYS EMS provider through the Health Commerce System
3. JCEMS will request the FDRHPO EMS Program Agency review the name(s) of proposed preceptors to ensure they:
  - a. are in good standing with the Region
  - b. have no open Regional or State CQI investigation
  - c. have no "founded" Regional or State CQI investigations within the past year
4. The JCEMS medical director will review each agency preceptor list
5. JCEMS staff will notify the designated agency representative of the status of the proposed preceptor(s) submitted, whether approved or denied

Each year, JCEMS will verify the current preceptor list with a designated agency representative to keep the list updated.

Should an EMS provider be either under Regional or State investigation, not in good standing with the Region, or otherwise deemed not appropriate as a preceptor by the JCEMS staff or medical director, they will be denied or removed from the JCEMS approved preceptor listing.